



RECORDS RETENTION AND DISPOSITION SCHEDULE

Dept. of Library, Archives & Public Records
 RECORDS MANAGEMENT DIVISION
 1919 West Jefferson Street
 Phoenix, Arizona 85009
 255-3741

<input checked="" type="checkbox"/> STATE AGENCY	<input type="checkbox"/> POLITICAL SUBDIVISION	
AGENCY NAME Northern Arizona University	ORG UNIT Counseling Center	PHONE 523-2261
ADDRESS NAU Box 6045	CITY Flagstaff	AZ ZIP
SUBMITTED BY Dr. James Fredrick	TITLE Director	SIGNATURE X

NO.	RECORDS SERIES:	RETENTION PERIOD (YRS.)			REMARKS
		OFFICE 1	R.C.	TOTAL	
1.	Counseling Case Records	1	6	7	After last patient contact.

RECEIVED
 AUG 31 1989
 COUNSELING CENTER

APPROVED _____ By: _____ DATE _____