

**Conference of Inter-Mountain Archivists Annual Meeting  
Courtyard Marriot Hotel  
Ogden, Utah  
May 11-14, 2016**

The CIMA Program committee welcomes you to our 2016 annual meeting! We have compiled a wonderful slate of programs, including two preconference workshops and educational sessions on such topics as outreach strategies, diversification of the archival record, digital preservation, pre-professional and avocational archives work, and collection development. The Local Arrangements committee has collaborated with the Courtyard Marriot Hotel and the Awards Reception at the Sunlit Room at the historic Ben Lomond Hotel to make your time with us in Ogden as enjoyable and enlightening as possible.

**Wednesday, May 11**

*Pre-conference Workshops (registration through the Society of American Archivists web site)*

9:00AM-5:00PM                      Copyright Issues for Digital Archives

9:00AM-5:00PM                      Fundamentals of Project Management for Archivists

*Tours (Additional tours will be offered on Saturday, May 14)*

3:00PM-5:00PM                      Ogden Union Station (Wednesday May 11, 3-5 p.m.)  
[Http://theunionstation.org/](http://theunionstation.org/)

Explore the exhibits at the Ogden Union Station and get a behind the scenes tour of the Archives. Maybe if you are nice they will even take you into the basement or you might spot a ghost or two. The Union Station consists of four museums and several art galleries.

Note: Don't have time for one of the scheduled tours? You can always download the Ogden City app "Historical Ogden: or one of the other tours at <http://www.visitogden.com/things-to-do/walkingtour>.

**Thursday, May 12**

7:45AM-4:00PM                      Registration Desk open

8:45AM-9:00AM                      Conference Welcome and Opening Remarks

09:00-10:00AM                      Keynote Address - Brandon Toponce  
"Architecture of historic Ogden, Utah"

10:15-11:30AM

Sessions

Session 101: WESTPAS Disaster Preparedness Follow-Up

Michael Frazier, University of Nevada, Las Vegas (moderator)  
Maggie Zakri, Neon Museum, Las Vegas  
Paula Mitchell, Southern Utah University  
Randy Silverman, University of Utah

This panel session highlights work conducted during the 2015 CIMA Fall Caucus and the WESTPAS Disaster Preparedness Workshop. Participants will share real life disaster scenarios that played out at their institutions, highlight important lessons learned, discuss problems faced, and share success stories in developing institutional disaster preparedness plans.

Session 102: Primary Source Literacy and Outreach

Cory Nimer, Brigham Young University (moderator)  
Gordon Daines, Brigham Young University  
Su Kim Chung, University of Nevada, Las Vegas  
Daniel Davis, Utah State University

This session will focus on primary source literacy and outreach. It will examine what primary source literacy is and feature two approaches to using primary source literacy as an outreach tool.

11:30AM-1:00PM

Lunch on your own

1:00PM-2:15PM

Sessions

Session 201: Community Outreach through Exhibitions

Kelli Luchs, Las Vegas Convention and Visitor Association (moderator)  
Todd Welch, Northern Arizona University

Description: The session will focus on how exhibitions can be utilized as a community outreach tool.

Session 202: Go Forth and Assess! Strategies for Archival Assessment

Karla Irwin, University of Nevada, Las Vegas (moderator)  
Elizabeth Dunham, Arizona State University  
Laura Hoff, Arizona Historical Society

Stephen J. Hussman, University of Arizona

Those who manage, process, and provide access to archival collections know that continued assessment of our methods and our holdings are important to understand user needs, make collection development decisions, inform instruction, and improve stewardship. What are some effective methods for measuring the success of our archival procedures and systems, and how do we translate the work we do as archivists into metrics and benchmarks to justify our work? This session will feature a discussion on tools and methods that can help archivists evaluate and assess our practices.

2:15PM-2:45PM Afternoon Break (Refreshments in Vendor Hall)

2:45PM-4:00PM Sessions

301: Create it once, use it again and again: cross-platform re-purposing of archival metadata

Cyndi Shein, University of Nevada, Las Vegas (moderator)

Cory Nimer, Brigham Young University

Carol Ou and Katherine Rankin, University of Nevada, Las Vegas

Liz Woolcott, Andrea Payant and Sara Skindeliien, Utah State University

Archivists and librarians describe innovative ways they re-purpose metadata across departments and systems, automating steps wherever possible. Among the techniques discussed are workflows used to convert EAD container lists into Dublin Core and batch link inventory items in EAD to their CONTENTdm digital counterparts; mass digitization; and cataloging archival collections by exporting ArchivesSpace resource records as MARCXML and importing them into OCLC Connexion.

302: Archivists as Project Managers

Todd Welch, Northern Arizona University (moderator)

Ellen Ryan, Idaho State University

James Kichas, Utah State Archives

Three archivists will describe their experiences serving in the role of project manager at their respective institutions during the planning, execution, and review phases of various projects.

4:00PM-5:00PM CIMA Business Meeting

6:00PM-8:00PM CIMA Awards Ceremony and Conference Banquet

## Honorees

Jeff Kintop, Nevada State Archives  
CIMA Lifetime Achievement Award

Terry B. Nelson, Salt Lake County Archives  
CIMA Lifetime Achievement Award

Julia Stringfellow, Central Washington University  
CIMA Service Award

You are invited to attend this year's Awards Ceremony and Banquet. The ceremony will start promptly at 6:00PM – so don't be late!

## Friday, May 13

8:00AM-12:00PM Registration Desk open

8:00AM-9:00AM Breakfast with the Vendors (Vendor Hall)

8:00AM-9:00AM Poster presentations (outside Vendor Hall)

Vital Collaboration for Vital Records  
Gina Stack, Utah State Archives

Creating Research Archives at the Neon Museum  
Sarah Martinez, Neon Museum

Centralized Process(ing) Optimization  
Matthew Leavitt, Brigham Young University

9:00AM-10:15AM Sessions

401: "The road [that] must be built:" Documenting the History of Railroads and their Impact on the Inter-Mountain West

Ryan Lee, Brigham Young University  
Ellen Ryan, Idaho State University  
Jessica Breiman, University of Utah  
Jay Burrup, LDS Church History Library

Archivists from the Inter-Mountain West discuss significant collections housed at their respective institutions showing the history of railroads in the region. Presentations will include collections of photographs, manuscripts, publications,

and oral histories from the states of Utah, Idaho, and Nevada spanning the 19th and 20th centuries and showcase how the topic of Western railroads is documented.

402: Preserve, Educate, Nurture: Swaner Preserve & EcoCenter and USU Special Collections

Bradford Cole, Utah State University (moderator)  
Nell Larson, Swaner Preserve and EcoCenter  
Sumner Swaner, Swaner Preserve and EcoCenter  
Randy Williams, Utah State University

Known to native peoples as the "Hole in the Sky," the Swaner Preserve and EcoCenter (Snyderville Basin, Park City, Utah) encompasses a 1,200 acre wildlife preserve and state of the art environmental education facility. It was donated to Utah State University in 2010, the largest gift in the University's history. This panel will highlight the intersection of preservation (land, history, documents) and donor relations at the Preserve.

403: Unlocking the Potential of the Oral Tradition: Three Perspectives on Oral History

Macy Lewis, LDS Church History Library (moderator)  
Michael Trotter, LDS Church History Library  
Elizabeth Health, LDS Church History Library

This session will highlight the processes, techniques, and technologies used to capture oral histories.

10:45AM-12:00PM

Pop-up Topical Discussions

- A. ArchivesSpace
- B. Exhibits (physical/digital)
- C. EAD3
- D. Social Media Outreach

12:00PM-1:15PM

Lunch on your own

1:30PM-2:45PM

Sessions

501: Archival Representation Lost in Time: Understanding Archivists' Responsibility to Diversify

Julia Huddleston, University of Utah (moderator)

Twanna Hodge, University of Utah

Using the University of Utah as a case study, this session examines how an archive can make improvements on holdings that reflect the diversity found in the city and across the state. This session encourages archivists to reject the idea of a "neutral collector" and urges them to proactively reconsider how communities are documented. The discussion will use cultural humility as a framework, emphasizing the need to continuously consider how an archive can improve and make strides towards more inclusive holdings that truly reflect the community they serve.

502: Traditional and Trendy Outreach Endeavors: What Works, What Doesn't, and Practical Lessons Learned

Julia Stringfellow, Central Washington University (moderator)

Cynthia Laframboise, Nevada State Archives

Maggie Zakri, Neon Museum, Las Vegas

With the popularity of social media and emerging technologies, outreach activities and their promotion have taken many new and exciting routes. However, traditional forms of outreach, including the ever-important in-person communication, remain successful ways of spreading the word about your archives. Archivists from a museum, state archives, and university archives will share their experiences in providing outreach for their collections and discuss what has worked and what hasn't.

2:45PM-3:15PM

Afternoon Break with Vendors

3:15PM-4:45PM

Sessions

601: Cache Valley Refugee Voices: Student Fieldwork Project & Products

Randy Williams, Utah State University (moderator)

Deanna Allred, Utah State University

Lisa Gabbert, Utah State University

Heidi Williams, Utah State University

Elizabeth Woolcott, Utah State University

Cache Valley, Utah is the recent home of Burmese Muslim, Karen, and Eritrean refugees. This panel highlights a collaborative effort between Utah State University's Special Collections & Archives, USU's Folklore Program, and the Karen community to conduct oral history interviews with these recent refugees and to prepare three engaging digital exhibits to accompany the robust digital collection of interview sound, transcripts, and images.

602: From Acquisition to Advertising: Collection Development and Outreach Efforts in Special Collections

Gregory Seppi, Brigham Young University  
Trevor Alvord, Brigham Young University  
Sarah Singh, Weber State University

This panel includes discussion of the collection development strategies pursued by three librarians/archivists. We will discuss what led us to propose specific collection development projects or acquisitions, how we acquired materials, and how the collections were shared.

603: "No Experience? No Problem: Making the Most Out of Pre-Professional and Avocational Labor in the Archives"

Clint Pumphrey, Utah State University (moderator)  
Jeff Anderson, LDS Church History Library  
Joanna Dobrowolska, Utah State University  
Susan Mumford, Utah State Archives

Whether their intent is to train students, provide opportunities for service, or simply do more with less, archivists are increasingly enlisting pre-professional and avocational labor to perform necessary tasks in the archives. Indeed, these inexperienced workers (which include student employees, interns, missionaries, and volunteers) are now doing everything from processing and digitizing collections to interacting with patrons. But as anyone who has supervised such an employee knows, there can be drawbacks if the arrangement is not a good fit for both the archive and the worker.

**Saturday, May 14**

10:00AM-12:00PM

"Two-Bit" Street

Walk Ogden's street that never slept, 25th "Two-bit" Street. Starting at the hotel, walk with Sarah Singh as she tells you all about the street that made Ogden famous. From gambling to opium dens to brothels to murder and even those pesky rumors of tunnels. Afterwards enjoy a nice lunch at one of the many restaurants the street has to offer.

10:00AM-12:00PM

David and Bertha Eccles House  
<http://ogden4arts.org/>

Wander up to the historic home of David and Bertha Eccles in Ogden's historic Jefferson District. Once home to one of the Ogden's wealthiest families, the house now serves as a center for the arts in Ogden.